

**INDEPENDENCE NATIONAL HISTORICAL PARK
143 SOUTH THIRD STREET
PHILADELPHIA, PA 19106**

Filming and Photography Permit Conditions

1. All filming and photography permits are issued by the park Special Events Office, 143 South Third Street, Philadelphia, PA 19106. Telephone: (215) 597-9205, Fax: (215) 597-0042, E-mail: frank_eidmann@nps.gov
2. The Permittee shall exercise this privilege subject to the supervision of the Superintendent, and shall comply with all applicable laws and regulations of the area.
3. The Permittee will take special care to prevent damage to park resources. The Permittee will be held liable to for any damage to park property arising out of this permit.
4. This permit may not be transferred or assigned without the consent of the Superintendent, in writing.
5. This permit may be terminated upon breach of any of the conditions herein or at the discretion of the Superintendent.
6. The Permittee agrees to carry a general liability insurance policy against claims occasioned by the action or omissions of the Permittee, its agents and employees in carrying out the activities and operations authorized by this permit. Such insurance shall be in the amount of \$_____, and the United States of America is named as additionally insured on that policy. Proof of insurance must be submitted prior to the filming date.
7. The Permittee is prohibited from giving false information; to do so will be considered a breach of conditions and be grounds for revocation [Re: 36 CFR § 2.32(4)].
8. All commercial filming requires a permit. Commercial filming is defined as digital or film recording of a visual image or sound recording by a person, business, or other entity for a market audience.
9. Still photography activity requires a permit when: The activity takes place at location(s) where or when members of the public are generally not allowed; or, the activity uses models, sets or props that are not part of the location's natural landscape, or when the park incurs additional administrative costs to monitor the activity. The decision to require a permit for still photography is based on the activity itself as opposed to the eventual use of the image.
10. Fees:
 - (a) Application Fee: A non-refundable application charge of \$50.00 is due at the time of submission of the permit.
 - (b) In addition to the application charge, the Permittee will be billed for all costs associated with the permit. The Special Events Coordinator will provide the permit applicant with an estimate of the costs upon request.
 - (c) Location Fees: Commercial filming and still photography permits are subject to the following location fee schedule:

| Motion Picture/Videos | Still Photography |
|---|---------------------------|
| 1 – 2 people, camera and tripod only: \$0/day | 1 – 10 people: \$50/day |
| 1 – 10 people: \$150/day | 11 – 30 people: \$150/day |
| 11 – 30 people: \$250/day | Over 30 people: \$250/day |
| 31 – 49 people: \$500/day | |
| Over 49 people: \$750/day | |
11. Filming activities requiring the provision of park electrical power will be monitored by a park electrician at cost to the Permittee.
12. Filming activities conducted in areas containing items in the park's museum collections will be staffed by a representative of the park's Curatorial department at cost to the Permittee.
13. Filming in historic building interiors will only be granted when the activity has a meaningful and accurate association with and contributes to the public understanding and appreciation of the historic resource. Permits will be scheduled during times the buildings are closed to the public.
14. Filming permits will be denied if, in the opinion of the Superintendent, the filming activity:
 - Will unduly interfere or conflict with visitors' use and enjoyment of the park.
 - Poses a threat to park resources.
 - Places unreasonable burdens on park staff.
 - Portrays or depicts activities that are not permitted within a recognized park area.

15. The NPS will not censor the content of any project, nor require finished film products for review, files, or documentation purposes.
16. On-Camera appearance by National Park Service employees are allowed under the following conditions:
- The employee is selected and/or approved by park management, and is depicted performing his or her normal duties, or serving as a subject matter expert.
 - The employees' appearance supports NPS goals and has a beneficial effect for the Service.
 - The role is not scripted.
 - The park pays the employee as part of his or her regular working hours.
17. Use of the NPS Arrowhead in titles, credits or other deliberate disclosures requires the permission of the NPS Director. Incidental filming of the symbol, which may include the shoulder patch of a uniformed employee, an NPS vehicle, or a sign, is NOT prohibited.
18. A credit line is specifically prohibited in instances involving product or commercial advertisement, in films promoting an industry and in films designed to influence Congressional initiatives.
19. Government property (including the uniform) will not be used, loaned or rented to a film company or diverted from its normal use for filming purposes except when the filming activity is done to facilitate or supplement an official NPS function and is approved by the Superintendent.
20. Smoking, eating and drinking is prohibited in park buildings.
21. The use of any device or prop that emits smoke, mist or gas is prohibited in building interiors. The use of any device that utilizes an open flame is prohibited.
22. Parking on park property is prohibited. All loading and unloading must be done from the curb.
23. Access to secure areas of the park requires crew and equipment to process through security screening. If this takes place before or after visitor hours additional costs may apply.
23. The Greater Philadelphia Film Office is available to provide free assistance for filming and video projects including locating resources, site surveys and parking. The Film Office should be notified of all projects occurring in the City. For further information they can be contacted at: 100 South Broad St. Suite 600, Philadelphia, PA 19110. Telephone: (215) 686-2668, fax: (215) 686-3659.